

Minutes

Board of Education Meeting

February 17, 2011

6:30 P.M.

High School Library

Draft until approved by the Board at their next meeting.

Call to Order / Pledge of Allegiance

The meeting was called to order at 6:30 PM in the High School Library. All Board Members were present: John Sutton, Cheryl Smith, Janet Glenn, Terry Ostrander, Mark Pribis, Joan Slagle and Bradley Rooke. (Bradley Rooke arrived at 6:35 PM. Janet Glenn was present via Skype.)

Also present was the Superintendent of Schools, Kimberly LaBelle, Administrators and community members.

Auditor's Report to Audit Committee

The Internal Audit Report was presented to the Audit Committee by Gregg Diefenbach.

At 7:00 PM the Pledge of Allegiance was recited.

Auditor's Report was Presented to Those in Attendance

The Internal Audit Report was presented to those in attendance. Plans to address the issues are underway. It was suggested that the full board meet to prioritize the auditor's recommendations.

Additions/Changes to the Agenda were Noted

Adoption 2011-12 School Calendar was removed from agenda. Will be presented at the next meeting.

Rescind approval of Marine Biology Club Trip to Key Largo, Florida – trip was cancelled.

Consent Agenda:

- Revision was made to a Teacher Leave of Absence
- Appointment of Substitute Cafeteria Worker was added.
- Accept resignation of Food Service Helper was added
- Appointment of Cook was added.

Public Comment on Agenda Items

None

Recognition

Motion was made by Terry Ostrander, second by Cheryl Smith to approve Recognitions set forth below with sincere thanks and appreciation. All voted Aye. Motion Carried 7-0

Recognition of Organizations

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Dockstader Trust** as contributing significant monetary donations in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway PTSA** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Players** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Lions Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Education Foundation** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Teachers' Association** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway X-Country/Track Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Basketball Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Soccer Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Softball Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Wrestling Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Baseball Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Resolved that the Board of Education of the Galway Central School District hereby recognizes the **Galway Volleyball Booster Club** as an organization who has made significant monetary contributions in support of the District and is, hereby, awarded a Certificate of Appreciation on this day February 17, 2011.

Educational Presentation

An Instructional Support Team presentation took place. Details are available by contacting the Elementary School.

Superintendent's Report

2011-12 Budget planning continues. Community Chats have taken place with the focus on educational priorities and potential reductions. Considerations include consolidation of bus runs, class sizes, etc.

Action plans for three of the Board goals will be presented in a three year plan: 1st year - planning year (some with implementation), 2nd year- implementation, and the 3rd year implementation and evaluation.

Official school report cards were released from the State today. Because the district presents information to the State in August (prior to the official release) there are some minor adjustments. Typically the district rounds up and the State rounds down. We are a District in Good Standing. The information on the report cards has been reviewed by faculty and administration and is the foundation for the work of the Action Plans.

The District received State Ed approval on the upcoming Capital Project. It was a few weeks delayed. A pre-bid conference was held on February 16th. Several potential bidders showed up to hear more details about the project. Bid openings are tentatively scheduled for March 2nd. The Board may need to call a special meeting to accept the bids and may need to meet every week in March to talk about the Project.

Approval of Consent Agenda

Motion was made by Joan Slagle, Second by Bradley Rooke to approve the following Consent Agenda. All vote aye. Motion Carried 7-0 Items (Cheryl requested Budget Status Reports which Mrs. LaBelle gave to the Board at the meeting.)

CONSENT AGENDA

FINANCIAL REPORTS

Accept January, 2011 Student Activity Accounts Treasurer's Report
Accept December, 2010 Revised District Treasurer's Report.
Accept January, 2011 District Treasurer's Report

MINUTES

Accept Board Meeting Minutes of January 27, 2011.

PERSONNEL

Emily Flores

Approve a paid/unpaid maternity medical leave of absence for Emily Flores from her Science Teacher position per the Family Medical Leave Act of 1993 effective on or around March 13, 2011 through on or about June 5, 2011 for 12 weeks. This medical leave time will run concurrently with her sick time. Further, approve an unpaid parental leave of absence effective on or about June 5, 2011 until her return to work date of January 3, 2012.

Benno Kollegger

Approve the appointment of Benno Kollegger as a Substitute High School Teacher effective February 18, 2011 per the SASIE agreement. He has fingerprint clearance.

Terri Atwell

Approve the appointment Terri Atwell as a Substitute Custodian/Cleaner effective January 28, 2011 at a rate of \$10.00 per hour not to exceed 1.5 hours per day. She has fingerprint clearance.

William Clark

Approve the appointment of William Clark as a Substitute Bus Driver effective 2/18/11 at a rate of \$15.00 per hour pending successful completion of Department of Motor Vehicle Requirements and Fingerprint Clearance.

Carl VanCuren

Approve the appointment Carl VanCuren as a Bus Driver effective January 25, 2011 at a rate of \$16.01 per hour. He has fingerprint clearance and replaces Johnnie Brown.

Mary Bezio

Approve the appointment of Mary Bezio as a Bus Monitor at a rate of \$8.33 per hour for 4½ hours per day and as a Substitute Custodian/Cleaner at a rate of \$10 per hour and as a Substitute Cafeteria Worker at a rate of \$8.25 per hour effective February 14, 2010 not to exceed 40 hours per week. She has fingerprint clearance.

Mary Ann Bardascini

Approve the increase in work hours of Mary Ann Bardascini's position as a Bus Monitor from 5½ hours per day to 6½ hours per day effective February 14, 2011 in order to fill a new position required by the District.

Dennis Schaperjahn

Approve the appointment of Dennis Schaperjahn as a Varsity Track Unpaid Assistant Coach for the 2010-11 school year. He has fingerprint clearance.

CONSENT AGENDA (Continued)Jennifer Cernak

RESCIND the appointment of Jennifer Cernak as a Substitute Cafeteria Worker effective January 28, 2011 at a rate of \$8.25 per hour.

Amy Trigg

Accept the resignation of Amy Trigg from her 4 hour per day Food Service Helper position effective February 11, 2011 in order to accept a Cook position in the District.

Approve the appointment of Amy Trigg as a 6 hour per day Cook effective February 12, 2011 with no change in her hourly rate of pay.

New Business

Motion: Cheryl Smith Second: John Sutton All voted aye. Motion Passed 7-0

Accept the **Internal Auditor's Report** as presented earlier in the meeting.

Motion: Cheryl Smith Second: Joan Slagle All voted aye. Motion Passed 7-0

Authorize the Superintendent of Schools to **dispose of obsolete textbooks** that cannot be utilized effectively by the school district any longer in a manner described in Board of Education Policy #6900-Disposal of District Property.

Motion: John Sutton Second: Terry Ostrander All voted aye except Cheryl Smith

Motion Passed 6-1

Resolved that the Board of Education of the Galway Central School District **define the standard work day** for each Management-Confidential title in the District for retirement reporting purposes as shown below:

Personnel Clerk for Payroll	8 hours per day
Personnel Clerk for Accounts Payable	8 hours per day
District Treasurer	8 hours per day
Secretary to the Superintendent of Schools	8 hours per day
Director of Facilities	8 hours per day
Transportation Supervisor	8 hours per day
Cook-Manager	8 hours per day
Computer Network Manager	8 hours per day

It is required that the Board of Education define the standard work day for each title which standard work day, for retirement reporting purposes, varies from the individual or actual work schedule. Although the Management-Confidential agreement differs from the hours shown above, they can not fluctuate when reporting the work day to the NYS retirement system and must be reported as shown and does not have a negative impact on any of their retirement benefits.

Motion: Cheryl Smith Second: Bradley Rooke All voted aye. Motion Passed 7-0

Approve a **trip** for students involved in EMC³, Eagles Media Center, to New York City on Wednesday, March 16 through Friday, March 18, 2011 to attend an annual Columbia Scholastic Press Association Conference.

Approve a **trip** for thirty grade 7-9 female students to attend an Expanding Your Horizons conference at Cornell University on Saturday, April 16, 2011 with funding to be provided by student families, GTA and other local resources.

Motion: Cheryl Smith Second: Terry Ostrander All voted aye. Motion Passed 7-0

Rescind the appointment of **Kimberly A. LaBelle**, Superintendent of Schools, as the District's **Purchasing Agent** effective February 18, 2011 for the 2010-11 school year.

Appoint **Dorene Seelow-Podolec**, Personnel Clerk, as the District's **Purchasing Agent** effective February 18, 2011 for the 2010-11 school year.

Motion: John Sutton Second: Terry Ostrander Motion Passed 4-3
Bradley Rooke, Mark Pribis and Cheryl Smith Voted No
John Sutton, Terry Ostrander, Janet Glenn and Joan Slagle Voted Aye

To adopt Recruiting and Hiring Policy #9240 and Regulation #9240R with the following added to the Hiring Procedure section of the policy: *Specifically, the Superintendent shall have the discretion to manage the timing of the creation and to define the mission of all hiring committees but in so doing shall abide by the intent of this policy to provide stakeholder input to the hiring process at the earliest point in such process which may be practicable.*

Motion: Joan Slagle Second: John Sutton All voted aye. Motion Passed 7-0
To **Adopt Use of District Credit Cards Policy #6860.**

A 1st Reading of **Ex Officio Student Membership on the Board of Education Policy #5100** took place. It will be reviewed further at the next Board Work Session.

Motion: John Sutton Second: Terry Ostrander All voted aye. Motion Passed 7-0
Rescind approval of a Marine Biology Club trip to Key Largo, FL in July, 2010 due to the trip being cancelled because of the lack of sufficient members interested in the trip this year.

Public Comment

Developing a 3-5 year budget proposal was mentioned. A question regarding scaling back the upcoming Capital Project came up in light of the current fiscal crisis. Topics for upcoming Board work session and meetings were discussed where the Board responded that they will be working on all issued including the budget, capital project, etc.

CSE/CPSE Recommendations

None

Executive Session

8:40 PM Motion: John Sutton Second: Terry Ostrander All voted aye. Motion Passed 7-0
Resolved that the Board of Education of the Galway Central School District enter into executive session to discuss under the exemption provision of Open Meetings Law CSE/CPSE recommendations which are confidential by law and exempt from Public Meetings Law; and to discuss materials which may lead to particular individual(s) losing their positions at the school or the otherwise change in their position at the school.

Regular Session

Motion-Terry Ostrander Second-Mark Pribis All voted aye. Motion Passed 7-0
To return to regular session at 10:30 PM.

CSE/CPSE Recommendations

None

Adjournment

Motion-Bradley Rooke Second- Terry Ostrander All voted aye. Motion Passed 7-0
To adjourn at 10:31 PM.

Respectfully submitted,

Linda M. Casatelli

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